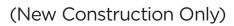
Builder Acceptance Checklist





Contractor Company Name	
Representative	
Loan Originator Referred By	
	Builder Application
	Reference Check Authorization
	Proof of blanket liability insurance showing general aggregate amount
	Proof of workers compensation (certificate of exemption if the builder doesn't carry workers compensation)
	W-9
For Builders with 15+ years in business*: Reference from their bank /provider of their commercial line of credit indicating available balance	
For Builders with 5-14 years in business:	
	Contact information for their bank to be provided on application so that VOD can be obtained
For Builders with less than 5 years in business:	
	Most recent 2 years' business tax returns
	Year-to-date Profit & Loss and Balance Sheet
	*Builders in higher experience tiers have the option to provide documentation required from builders with lower experience tiers if they so choose in lieu of their tier requirements.
Additional items that may be required upon request after initial review:	
	Copy of contractor's license (county/city/parish)
	Articles of Incorporation or Partnership Agreement (if applicable)
	Corporate Resolution (if applicable)
	Occupational License (if applicable/sole proprietorship)
	Company history/resume
	List of current inventory and work in progress
	Portfolio/Past work
	Certification of Good Standing